



**Letter of Appointment (Training)**

**Personal and Confidential**

**Date: 7<sup>TH</sup> APRIL**

**Candidate Full Name: ABHISHEK CHAUHAN  
Address : Bareilly(UP)**

Dear Abhishek,,

Further to the Offer we are pleased to appoint you as IT RECRUITER(USA & CANADA) (Trainee) with Infinity, a Stamford Technology Company at our Bareilly office with effect from **11<sup>th</sup> April 2022.**

You shall be remunerated at Rs. 10,000 per month for the period of your training with Infinity, a Stamford Technology Company.

Training Shift Timings: 12:00 PM to 9:00 PM  
Two Week Shadow Training Shift Timings: 6:30 PM to 3:30 AM  
**\*\* Shift Timings are subject to change.**

Night Shift Drop-Off Transportation to the designated address will be provided.  
Night Meal and Refreshments will be provided.

We look forward for you to be the part of the "Infinity Team".

**For INFINITYSTS INDIA PVT LTD,**

**Authorized Signatory  
Anupreet Juneja  
CEO - Global**

**Employee Signature  
Full Name  
Job Title**

Infinity, a Stamford Technology Company  
[www.infinitysts.com](http://www.infinitysts.com)

**US Corporate Office:**  
26 Mill River Street,  
Stamford, CT-06902  
T: +1 203-350-0360

**Canada:**  
420 Britannia Road East, Unit # 207  
Mississauga, ON-L4Z 3L5  
T: +1 905-712-8570

**UK/Europe:**  
2 Spencer Walk,  
Rickmansworth,  
England, WD3 4EE

Director Corporate Relations  
Infinity University  
Bareilly  
India:  
Regional  
Invertis University  
Bareilly  
Gurgaon



## Standard Terms & Conditions

Ref: Letter of Appointment to ABHISHEK CHAUHAN \_\_\_\_\_ Dated 7<sup>TH</sup> APRIL

### NON-DISCLOSURE

- Unless authorized in writing by the Company, you shall not divulge, communicate or pass on any information in any form, related to any aspect of the Company to anyone outside the Company or the client process that you have been deployed to anyone outside the company.
- You acknowledge that the Company owns trade secrets and confidential and proprietary information that are very important to the success of the Company's business. In addition, the Company has Confidential information and assets belonging to other persons/Clients (whether individuals, firms, corporations or other entities) that the Company is obligated to keep confidential.
- The expression "Confidential Information" refers to all and / or any of the trade secrets and confidential and proprietary information owned by or in the custody of the Company.
- You agree that all Confidential Information is the exclusive property of the Company and its client's where you are deployed, you will be responsible for and will take steps necessary to protect the Confidential Information. You agree that, during your employment and after your employment ends, whatever the reason of such termination, you will not use, reproduce, or disclose any of the Confidential Information, except in the normal course of your job for the Company, or unless an Authorized officer or the Company gives you written permission in advance. You agree to return any Confidential Information (and all copies) in your possession on cessation of your employment with the Company.
- You represent or agree that, you have no criminal record nor have any criminal or civil actions been initiated against you, at any time, which you have not disclosed to the company and you have declared to the company any technical breaches of any security laws or regulations.

### ACKNOWLEDGMENTS OF COMPANY PROPERTY AND DATA PRIVACY

- By accepting this offer of appointment, you unconditionally consent to Company collecting, receiving, possessing, storing, dealing with, handling processing, transferring, displaying or communicating, whether by electronic means or manually, whether in India or outside India, any and all personal or other data (including without limitation copies of documents, medical records, bank account information, bio-metric information) that may be submitted by you in the course of your employment or may be generated in the course of your employment. You unconditionally also consent to that the Company shall not be in any way responsible for any activity such as poaching or any other misconduct in relation to your joining this company. While the Company will take all reasonable care and precaution to ensure that no personal data pertaining to you is shared with third parties, except as may be required by law or in the routine course of the Company's business (e.g. with third party pay-roll management entities), the Company shall not

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India:  
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Noida/Bareilly  
Registrar  
Invertis University  
Bareilly



in any manner be liable for the loss or theft of such data even if such loss or theft occurs on account of the negligence or with the connivance of any employee or agent of the Company.

- You also agree that you shall not store any personal data on any Company property (including without limitation computer systems, telephones, e-mails, files or other storage). You specifically agree that any data stored on any Company property shall be deemed to belong to the Company and the Company may deal with or use the same in any manner it deems fit, including deleting any data.
- The Company requires that you shall observe Data Privacy as per Company's regulations/ policy, regarding the processing and protection of any personal information and/or data to which you may have access to in the course of your duties, and shall report any infringement relating to the manner in which personal information or other data is processed to the Company immediately. In the event of any breach of the said undertaking, the Company shall be entitled to take such action against you as per the Company Rules and/or applicable law.

### NON-SOLICITATION ACKNOWLEDGEMENT

- By accepting this offer of appointment you affirm that you have joined Infinity, a Stamford Technology Company on your own motion and wasn't poached or forced by anyone to join this venture. If any issue arises in the future in relation to your employment, by any of your previous employers, Infinity shall not be held responsible for any Unethical Conduct. You also affirm that you have followed and completed the exit formalities of your previous employment.
- You agree that during your employment and after employment with the Company ends for whatever the reason may be, you will not, directly or indirectly, aid, solicit or induce any employee, officer or director of the Company to leave the Company for employment or other relationship with any other entity that is involved in any aspect of the business of the Company. You also acknowledge that for a period of 1 year during your employment and after employment, you will not, directly or indirectly contact or induce any of our client.
- This appointment is subject to your own declaration that you are medically fit with no past history. The Management reserves the right to take necessary action if you are found medically unfit at any time during your tenure.
- Your services will be subject to the rules and regulations in force in the company at the time of your appointment, or as may be alter; are modified from time to time thereafter.
- You will maintain cordial working atmosphere in the Company and you will not do any act or deed directly or indirectly that will vitiate such cordial working atmosphere including by way of disclosing your compensation package to your colleagues are otherwise. You agree that your compensation package is personal to you and is required to keep confidential. Any breach of this condition will invite appropriate disciplinary action including termination of your services.

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